

Victoria County Groundwater Conservation District

THE STATE OF TEXAS
VICTORIA COUNTY

The Board of Directors of the Victoria County Groundwater Conservation District convened a meeting at the Dr. Pattie Dodson Health Center, 2805 N. Navarro St., Room 108, Victoria, Victoria County, Texas, 77901 on April 21, 2023, at 9:00 AM.

Meeting Attendance:

Precinct 1:	Mr. Jerry Hroch, Vice President	Present
Precinct 2:	Mr. Thurman Clements, Jr., Director	Absent
Precinct 3:	Mrs. Barbara Dietzel, Secretary	Present
Precinct 4:	Mr. Mark Meek, President	Present
At Large:	Mr. Kenneth Eller, Director	Present
General Manager:	Mr. Timothy Andruss	Present
Legal Counsel:	Mr. James Allison	Absent

Agenda Items -

1. Call the meeting to order and welcome guests.

Meeting Discussion: Mr. Meek called the meeting to order at 9:00 AM.

Board Action: None.

2. Receive public comments.

Meeting Discussion: None.

Board Action: None.

3. Consideration of and possible action on matters related to Groundwater Management including efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.

3.0 – Report regarding Groundwater Management

Meeting Discussion: Mr. Andruss explained as of April 20, 2023, the District has initiated 14 permitting request cases (PRCs) since January 1, 2023.

As of April 20, 2023, the District has issued 2 production permits since October 1, 2022.

As of April 20, 2023, the District has had 5 investigations related to groundwater management.

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As of April 20, 2023, the District has 1 open enforcement case.

Board Action: None.

3.1 – PRC-20230327-01 – AVHUW-20230327-01 – KSLIDH LLC

Meeting Discussion: Mr. Andruss explained Mr. David Humphreys for KSLIDH LLC. seeks, under permitting request case PRC-20230327-01, a historic-use production permit protecting the historic production of groundwater from grandfathered well GW-001058 for Public Water Supply uses in the amount of 16.802 acre-feet per year. The subject well is located on a 14.318 -acre tract of land near the intersection of Creek Rd. and U.S. Hwy 59 S. in Victoria County, Texas.

The applications and supplemental information associated with this permitting request case are considered administratively complete and contain sufficient information to evaluate the request relative to the rules of the district. The applicant has not submitted a request for a district waiver in connection with the permitting request.

The application includes an affidavit executed by Calvert C. Huffmaster to support the request to validate historic use of 16.802 acre-feet of groundwater per year for public water system uses as specified in the application. The application relies upon the statement by the affiant that "I, Calvert C. Huffmaster, have owned and operated the two wells located on this property since 6/11/2003. Well 1 has been used to produce groundwater for public water system uses each year since 2003 . Well 2 has been used as a backup well during this time. Well 1 produced up to 16.802 acre-feet of groundwater during year 2003 ." for evidence of the historic use.

Based on the review of the information provided within the associated application and supplemental information provided by the applicant, the district has determined that the request is consistent with the policies and rules of the district. Accordingly, the district has not notified the applicant of the intent of the district to contest the permitting request.

The following sequence of administrative tasks were completed in connection with the permitting request case:

On March 24, 2023, the district designated the permitting application administratively complete. On April 7, 2023, the district completed the public notice process for the permitting request case.

Board Action: Mr. Eller moved to 1) cancel the permit hearing and proceed with the permitting case as an uncontested matter; and 2) issue a historic-use validation permit to KSLIDH LLC. for the subject well under permitting request case PRC-

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20230327-01 with the following conditions and the requirements established in the rules of the district now in effect:

Authorized Groundwater Production Amount: 16.802 acre-feet per year; and

Authorized Groundwater Production Purpose: public water system uses.

Mrs. Dietzel seconded the motion. The motion passed unanimously.

3.2 – Groundwater Production Reporting for CY2022

Meeting Discussion: Mr. Andruss explained on December 26, 2022, staff produced a set of courtesy notices for those wells for which the required reporting for CY2022.

On February 21, 2023, staff started the internal QC work on reported groundwater production for CY2022.

On March 2, 2023, staff reviewed the groundwater production reporting for CY2022 and produced a set of courtesy notices for those wells for which the required reporting for CY2022 had not been received.

On March 2, 2023, the general manager initiated the investigation regarding potential violations of the rules of the district related to groundwater production reporting.

As of April 20, 2023, staff have processed 204 groundwater production reports for calendar year 2022 reporting 12,923.1 acre-feet of groundwater production.

Board Action: None.

3.3 – Investigation of Failures to Report Groundwater Production for CY2022

Meeting Discussion: Mr. Andruss explained as of April 20, 2023, the District has identified 31 wells under investigation INV-20230302.1025 - Failure to Satisfy Rules of the District - Production Reporting for CY2022 - Active that have potentially violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPT-USE WELLS by failing to report the volume of groundwater produced from the non-exempt-use well for the previous calendar year (January 1 to December 31) during January of the current calendar year.

On March 2, 2023, the general manager initiated the investigation.

On April 18, 2023, the compliance specialist identified the wells and ownership information related to wells that appear to have failed to satisfy the requirement to report groundwater production for CY2022. For each well, the compliance specialist has confirmed the

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The district has classified the potential violators based on landownership into the following groups based the provisions of RULE 11.10: PENALTIES of the Rules of the District:

- Group 1: Persons with one violation and no previous violations;
- Group 2: Persons with multiple violations and no previous violations; and
- Group 3: Persons with a previous violation of the related rule in the previous 5-year period.

Board Action: Mr. Eller moved to:

For persons with one violation and no previous violations:

1. find that Capstone Estates Homeowners Association LLC (Capstone Estates HOA) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000138 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Capstone Estates Homeowners Association LLC (Capstone Estates HOA) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Keep Bloomington Beautiful (David Ritche and Dawn Van Sickle Martyn) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000720 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Keep Bloomington Beautiful (David Ritche and Dawn Van Sickle Martyn) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Clegg John & Judy (John H. Clegg) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District

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related to well NW-000460 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;

2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Clegg John & Judy (John H. Clegg) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

1. find that Freedom Ventures of Victoria LLC (RSBR Investments, LLC.) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000824 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Freedom Ventures of Victoria LLC (RSBR Investments, LLC.) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

1. find that Hunt Jesse D (Jesse Hunt) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000887 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Hunt Jesse D (Jesse Hunt) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

1. find that Star R Texas Properties, LLC (Star R Texas Properties, LLC) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-001252 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;

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2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Star R Texas Properties, LLC (Star R Texas Properties, LLC) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Cloacina LLC (John Pitonyak) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-001440 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Cloacina LLC (John Pitonyak) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Doctor Stuart Property LLC & Bess81 LLC (DGOGVictoria072519) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-001446 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Doctor Stuart Property LLC & Bess81 LLC (DGOGVictoria072519) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Aqua Texas, Inc. (Aqua Texas, Inc.) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well R1GW-001024 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;

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3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Aqua Texas, Inc. (Aqua Texas, Inc.) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that WGFMIAMI LLC (WGFMIAMI LLC) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well R1NW-001142 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$100.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if WGFMIAMI LLC (WGFMIAMI LLC) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

For persons with multiple violations and no previous violations:

1. find that Quail Creek M U District (Quail Creek Municipal Utility District) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000601, GW-000602 and GW-000603 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$200.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Quail Creek M U District (Quail Creek Municipal Utility District) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$0.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

For persons with a previous violation of the related rule in the previous 5-year period:

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1. find that The Dam Company LLC. (The Dam Company LLC.) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000557 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if The Dam Company LLC. (The Dam Company LLC.) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Muschalek Rebecca L. Schroeder (Rebecca S. Muschalek) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000563 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Muschalek Rebecca L. Schroeder (Rebecca S. Muschalek) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Sons of Herman Dacosta Lodge 265 (Da Casta Sons of Herman Lodge 265) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000689, GW-000690, and GW-000989 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Sons of Herman Dacosta Lodge 265 (Da Casta Sons of Herman Lodge 265) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

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1. find that Victoria IND SCHOOL DIST (VISD, Mission Valley Elementary) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000693 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Victoria IND SCHOOL DIST (VISD, Mission Valley Elementary) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Bloomington ISD (Bloomington ISD) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000768, GW-000773 and NW-000332 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Bloomington ISD (Bloomington ISD) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that CSWR-TEXAS UTILITY OPERATING COMPANY LLC (Central State Water Resources Texas) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-000984 and GW-001055 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if CSWR-TEXAS UTILITY OPERATING COMPANY LLC (Central State Water Resources Texas) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

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1. find that County of Victoria (Victoria County Pct. 1) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well GW-001002 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if County of Victoria (Victoria County Pct. 1) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
1. find that Allan Miller Enterprises LLC (Millennium Estate Mgmt., LLC) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000651 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Allan Miller Enterprises LLC (Millennium Estate Mgmt., LLC) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
1. find that Cosmo Real Estate INC (Millennium Estate Mgmt., LLC) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000708 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Cosmo Real Estate INC (Millennium Estate Mgmt., LLC) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
1. find that VICTTEC LLC (Millennium Estate Mgmt., LLC) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-001296 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;

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2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if VICTTEC LLC (Millennium Estate Mgmt., LLC) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Jose G. Celedon (Jose G. Celedon) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000750 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Jose G. Celedon (Jose G. Celedon) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Victoria Platinum Properties, LLC. (Victoria Platinum Properties, LLC.) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000759 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;
 3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
 4. offer to settle the violation if Victoria Platinum Properties, LLC. (Victoria Platinum Properties, LLC.) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.
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1. find that Victoria County (Victoria County Pct. 4) violated RULE 4.2: REPORTING REQUIREMENT RELATED TO NON-EXEMPTUSE WELLS of the Rules of the District related to well NW-000809 unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
 2. authorize the General Manager to initiate an enforcement case regarding the violation;

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3. set a \$250.00 penalty for the violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation if Victoria County (Victoria County Pct. 4) consents to the following conditions:
 1. acknowledges the violation by June 30, 2023;
 2. pays a settlement fee of \$20.00 by June 30, 2023; and
 3. submits an administratively complete groundwater production report for calendar year 2022 by June 30, 2023.

Mr. Hroch seconded the motion. The motion passed unanimously.

3.4 – Deep-Saline Production Permit Monitoring

Meeting Discussion: Mr. Andruss explained on January 20, 2023, the Board passed a motion to "... 2) issue a deep-saline production permit to Port of Victoria, Victoria County Port Facilities Corporation, and Victoria County Navigation District authorizing the production of slightly saline groundwater for industrial uses at rates not to exceed 1,240 gallons per minute or 2,000 acre-feet per year from a deep saline well, located on a 2,706.05-acre tract of land near the intersection of State Highway 185 and McCoy Road in Victoria County, screened in the Goliad Saline Groundwater Zone at depths exceeding 1,300 feet below the surface; ..."

On March 17, 2023, Mr. Galvan for the Port of Victoria requested the district consider reviewing the permit requirements for deep saline wells for the purposes of identifying appropriate options for reducing costs associated with monitoring requirements for deep saline production permits.

Mr. Galvan obtained a preliminary estimate of the costs to develop the deep saline groundwater under permit DSPPW-20230120-01 from Mr. Young of Intera. The estimate totaled \$3,872,000. The estimate included \$875,000 for monitoring costs.

Board Action: Mr. Eller moved to authorized the Mr. Young of Intera to develop a memorandum regarding 1) a review the monitoring requirements established within the Rules of the District for the purposes of identifying any inappropriate or unnecessary requirements for safeguarding the groundwater resources within Victoria County, and 2) review the monitoring requirements established in the rules of the district and the recommendation developed by Intera in the report related to improving the monitoring network dated November 2022 for the purposes of identifying opportunities for cooperation (e.g., cost-sharing and cooperative arrangements regarding monitoring activities) between VCGCD and POV, if any, that align with the goals and objectives of the district. Mr. Hroch seconded the motion. The motion passed unanimously.

3.5 – ECV-20220523-10 – James Cook

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Meeting Discussion: Mr. Andruss explained on January 20, 2023, the Board considered violation ECV-20220523-10 and took no action. On March 23, 2023, after the deadline to complete the settlement offer of the board, Mr. Cook completed the conditions of the settlement offer which required the acknowledgement of the violation, the payment of a \$20.00 settlement fee, and the submittal of an administratively complete groundwater production report for CY2021.

Board Action: Mr. Eller moved to designate violation ECV-2022023-10 resolved and settled. Mr. Hroch seconded the motion. The motion passed unanimously.

4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.

4.0 – Report regarding Groundwater Protection

Meeting Discussion: Mr. Andruss explained as of April 20, 2023, the District has 2 active investigations regarding potential contamination of groundwater.

As of April 20, 2023, two groundwater samples have been collected in the collected in the vicinity of Smitty's Food Mart in Inez. The lab results for the two groundwater samples did not detect hydrocarbon contamination above report detection limits.

Board Action: None.

5. Consideration of and possible action on matters related to groundwater monitoring.

5.0 – Report regarding Groundwater Monitoring

Meeting Discussion: Mr. Andruss explained according to the National Integrated Drought Information System, the U.S. Drought Monitor (USDM) is updated each Thursday to show the location and intensity of drought across the country using a five-category system, from Abnormally Dry (D0) conditions to Exceptional Drought (D4). The USDM is a joint effort of the National Drought Mitigation Center, USDA, and NOAA.

The U.S. Drought Monitor indicates that 91.55% of Victoria County was experiencing abnormally dry conditions while 8.45% of Victoria County was experiencing drought as of January 18, 2023.

Drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website indicates that nearly the entire area of Victoria County is experiencing abnormally dry conditions as of April 20, 2023.

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Board Action: None.

6. Consideration of and possible action on matters related to groundwater conservation.

6.0 – Report regarding Groundwater Conservation

Meeting Discussion: Mr. Andruss explained on April 6, 2023, Ms. LeSage-Clements submitted a preliminary proposal for continuing the conservation promotion project. Suggested revisions to the proposal have been provided to Ms. LeSage-Clements suggesting that 1) the UHV PD be implemented in such a way as to connect the PD activities like water sampling and analysis to the relevant Texas Essential Knowledge and Skills (TEKS) and 2) eliminate the student camp component. The district anticipates that identifying the relationships between TEKS and PD activities will serve to increase interest in participating in the PD by teachers and ensure the activities are relevant to future teaching efforts related to conservation.

If the district(s) agrees to fund the UHV PD project, management recommends that the districts use a teacher's participation in the UHV PD as a prerequisite to seeking sponsorship from the GCDs for the development and teaching of water conservation curriculum in their classrooms. The development and execution of curriculum, lesson plans, and possibly field trips would be a responsibility of those teachers, if any, sponsored by the GCDs, independent of UHV. Management believes the implementation of district-sponsored curriculum can serve to offset the negative consequences of eliminating the student camp component in the original UHV proposal.

On April 17, 2023, at the suggestion of Director Snyder, the RGCD board of directors authorized the expenditure of up to \$5,000.00 for sponsorship of field trips by 4th and 5th grade students from Refugio County to the Wetland Education Center located in the INVISTA Victoria Plant Wetland for the purposes of promoting water conservation.

On April 20, 2023, at the suggestion of Director Skalicky, the TGCD board of directors authorized the expenditure of up to \$5,000.00 for sponsorship of field trips by 4th and 5th grade students from Jackson County to the Wetland Education Center located in the INVISTA Victoria Plant Wetland for the purposes of promoting water conservation.

Board Action: Mr. Eller moved to authorize the expenditure of up to \$5,000.00 for sponsorship of field trips by 4th and 5th grade students from Victoria County to the Wetland Education Center located in the INVISTA Victoria Plant Wetland for the purposes of promoting water conservation. Mrs. Dietzel seconded the motion. The motion passed unanimously.

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7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.

7.0 – Report regarding Groundwater Resource Planning

Meeting Discussion: Mr. Andruss explained the representatives of Region L met on February 2, 2023, to continue efforts to develop the 2026 Regional Water Plan. Interim meetings of the Population and Water Demands Workgroup have met to review demand projections within the region. The next meeting of Region L is scheduled for May 4, 2023.

The representatives of Management Area 15 met on April 13, 2023, to continue their joint planning efforts. The representatives of GMA 15 1) discussed the new groundwater availability model being developed by TWDB for the central and southern portions of the Gulf Coast Aquifer, 2) reviewed management plans of certain member districts, 3) reviewed achievements of certain member districts, 4) approved for distribution draft revisions of bylaws and a cost sharing agreement, and 5) requested VCGCD serve as the GMA 15 Administrator for the purposes of a) holding the GMA 15 Joint Planning Funds, b) soliciting proposals from qualified entities to provide technical services to GMA 15 to support the development and adoption of desired future conditions and associated explanatory report for the 4th Joint Planning Cycle, and c) negotiating terms of an agreement for consulting services from the preferred respondent(s) identified by the GMA-15 Committee Members.

The next meeting of GMA 15 is scheduled for July 13, 2023.

Board Action: Mr. Eller moved to agree to serve as the GMA 15 Administrator for the purposes of a) holding the GMA 15 Joint Planning Funds, b) soliciting proposals from qualified entities to provide technical services to GMA 15 to support the development and adoption of desired future conditions and associated explanatory report for the 4th Joint Planning Cycle, and c) negotiating terms of an agreement for consulting services from the preferred respondent(s) identified by the GMA-15 Committee Members. Mr. Hroch seconded the motion. The motion passed unanimously.

8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District, the proposed Management Plan of the District, the Rules of the District, petitions to amend the Rules of the District, and fee schedule.

8.0 – Report regarding Groundwater Policy

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Meeting Discussion: Mr. Andruss explained on March 31, 2023, the staff of the district completed the public notice requirements related to the hearing for proposed management plan of the district scheduled for this meeting.

On March 1, 2023, the staff of the district completed the public notice requirements related to the hearings for the petitions to amend the rules scheduled for this meeting.

The 88th regular session of the Texas Legislature began on January 9, 2023. Staff have monitored legislation proposed during the session.

Board Action: None.

8.1 – Hearing on Proposed Management Plan

Meeting Discussion: Mr. Andruss explained staff prepared a draft management plan with the best available technical data from TWDB with the goals, objectives, and performance standards approved on January 20, 2023. On March 27, 2023, the district submitted the proposed plan to TWDB for pre-review purposes. As of April 20, 2023, the district had not received comments regarding the proposed management plan.

The Management Plan of the District with proposed revisions was developed using the best available data and addresses the following management goals, as applicable: (1) providing the most efficient use of groundwater; (2) controlling and preventing waste of groundwater; (3) controlling and preventing subsidence; (4) addressing conjunctive surface water management issues; (5) addressing natural resource issues; (6) addressing drought conditions; (7) addressing conservation, recharge enhancement, rainwater harvesting, precipitation enhancement, or brush control, where appropriate and cost-effective; and (8) addressing the desired future conditions adopted by the district under Section 36.108.

The Management Plan of the District with proposed revisions (1) identifies the performance standards and management objectives under which the district will operate to achieve the management goals ; (2) specifies the actions, procedures, performance, and avoidance that are or may be necessary to effect the plan; (3) includes estimates of (A) modeled available groundwater in the district based on the desired future condition established under Section 36.108; (B) the amount of groundwater being used within the district on an annual basis; (C) the annual amount of recharge from precipitation, if any, to the groundwater resources within the district; (D) for each aquifer, the annual volume of water that discharges from the aquifer to springs and any surface water bodies, including lakes, streams, and rivers; (E) the annual volume of flow into and out of the district within each aquifer and between aquifers in the district, if a groundwater availability model is available; (F) the projected surface water supply in the district according to the most recently adopted state water plan; and (G) the projected total demand for water in the district

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according to the most recently adopted state water plan; and (4) considers the water supply needs and water management strategies included in the adopted state water plan.

On March 31, 2023, the staff of the district completed the public notice requirements related to the hearing for the proposed management plan of the district scheduled for this meeting.

As of April 20, 2023, the district had not received comments from the public regarding the proposed management plan.

If, after concluding the public hearing on the proposed management plan of the district, the board wishes to adopt the management plan without substantive revisions, the board should adopt the attached resolution.

Board Action: The public hearing was opened at 10:07 AM. There were no public comments. Mr. Eller moved to close the public hearing at 10:10 AM. Mr. Hroch seconded the motion. The motion passed unanimously.

Mr. Hroch moved to adopt the proposed management plan of the district without substantive revisions by resolution. Mr. Eller seconded the motion. The motion passed unanimously.

8.2 – Hearing on Petition APAR-20230216-01

Meeting Discussion: Mr. Andruss explained under Rule 8.5, the board established the policies related to petitions to amend the rules of the district.

The policies are stated as:

RULE 8.4: GENERAL POLICIES RELATED TO PETITIONS TO AMEND THE RULES OF THE DISTRICT

1. The district shall only adopt amendments to rules of the district that are consistent with the mission of the district to conserve, preserve and protect the groundwater resources within the boundary of the district.

2. The district shall only adopt amendments to rules of the district that are consistent with the desired future conditions of the district as established under Chapter 36 of the Texas Water Code and documented in the Management Plan of the district.

3. The district shall only adopt amendments to rules of the district that are consistent with the Management Plan of the district, orders of the board of directors, and the laws of the State of Texas.

On February 16, 2023, the district received a petition to amend the rules from Mr. Cady.

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Mr. Lloyd Cady, under APAR-20230223-01, seeks to amend SECTION 2: POLICIES RELATED TO DRILLING, REWORKING, REPLACING, AND PLUGGING WELLS of the rules of the district by revising Rule 2.2 to reduce the property line offset ration from 1 foot per 1 gallon per minute of production capacity to ½ foot per 1 gallon per minute of production capacity.

On March 1, 2023, the staff of the district completed the public notice requirements related to the hearings for the petitions to amend the rules scheduled for this meeting.

As of April 20, 2023, the district had not received comments from the public regarding the proposed management plan.

If, after concluding the public hearing on the petition, the board wishes to amend the rules of the district, the board should instruct the general manger to prepare a proposed set of revisions and complete the required public notice process to schedule the hearing and consideration of the proposed rule revisions at the next meeting scheduled for July 21, 2023.

Board Action: None.

8.3 – Hearing on Petition APAR-20230220-02

Meeting Discussion: Mr. Andruss explained under Rule 8.5, the board established the policies related to petitions to amend the rules of the district.

The policies are stated as:

RULE 8.4: GENERAL POLICIES RELATED TO PETITIONS TO AMEND THE RULES OF THE DISTRICT

1. The district shall only adopt amendments to rules of the district that are consistent with the mission of the district to conserve, preserve and protect the groundwater resources within the boundary of the district.

2. The district shall only adopt amendments to rules of the district that are consistent with the desired future conditions of the district as established under Chapter 36 of the Texas Water Code and documented in the Management Plan of the district.

3. The district shall only adopt amendments to rules of the district that are consistent with the Management Plan of the district, orders of the board of directors, and the laws of the State of Texas.

On February 20, 2023, the district received a petition to amend the rules from Mr. Johnson.

Mr. Johnson, under APAR-20230220-001, seeks to amend SECTION 2: POLICIES RELATED TO DRILLING, REWORKING, REPLACING, AND PLUGGING WELLS

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of the rules of the district by revising Rule 2.1 to add the person having a well drilled or the authorized agent of the well owner to list of individuals that must provide written notice of intent to drill a well to the district.

On March 1, 2023, the staff of the district completed the public notice requirements related to the hearings for the petitions to amend the rules scheduled for this meeting.

As of April 20, 2023, the district had not received comments from the public regarding the proposed management plan.

If, after concluding the public hearing on the petition, the board wishes to amend the rules of the district, the board should instruct the general manager to prepare a proposed set of revisions and complete the required public notice process to schedule the hearing and consideration of the proposed rule revisions at the next meeting scheduled for July 21, 2023.

Board Action: None.

8.4 – Draft Fee Schedule

Meeting Discussion: Mr. Andruss explained in conjunction with the rule revision process completed by the district in January 2023, staff has developed and publicly posted a draft fee schedule for the district. The draft fee schedule establishes the administrative and application fees, production fees and transfer fees for the district.

The draft administrative and application fees include the following: 1) a \$150.00 fee for processing a historic-use production permit request; and 2) a \$6,500.00 fee associated with processing a high-capacity non-historic-use permit request, a deep-saline non-historic use production permit, a transfer permit request, or a district waiver request. The fee schedule specifies that any portion of administrative and application fees collected by the district are to be refunded after final disposition of the permitting request.

The draft transfer fee is set to the legislative maximum of \$8.14 per acre-foot of groundwater transferred/transported out of the district under a transfer permit.

The draft production fees include the following: 1) a \$0.00 fee for production of groundwater for non-exempt use purposes up to the permitted amount; 2) a progressively increasing schedule for production of groundwater for non-exempt use purposes in excess of the permitted amount ranging from \$25 to \$300 per acre foot based on the percentage the overage represents of the permitted amount. The progress nature of the fee structure for the production fees for overproduction is designed to minimize the penalty for minor violations while increasing with the degree of violation (as measured as percentage of the permitted production amount).

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Item 1 of RULE 10.5: PENALTIES AND LATE FEES reads as follows: "The board of directors, by resolution, may establish penalties for the production of groundwater in excess of the authorized groundwater production amount specified on a production permit."

The board may want to consider a bracketed fee schedule for production in excess of authorized production amounts. The following example illustrates the effect the bracketing approach could produce:

Bracket 1 - less than 1 acre-foot of excess production of groundwater in a calendar year from a well:

- Fee for Excess Production: \$10.00 for groundwater produced in a calendar year in excess of the annual production amount authorized for the subject well.

Bracket 2 - 1 acre-foot to 10 acre-feet of excess production groundwater in a calendar year from a well:

- Fee for Excess Production: \$20.00 per acre-foot of groundwater produced in a calendar year in excess of the annual production amount authorized for the subject well, not to exceed \$10,000.00 per day of continued production of groundwater in excess of the annual production amount authorized for the subject well.

Bracket 3: production or 10 acre-feet to 100 acre-feet of excess production of groundwater in a calendar year from a well:

- Fee for Excess Production: \$100.00 per acre-foot of groundwater produced in a calendar year in excess of the annual production amount authorized for the subject well, not to exceed \$10,000.00 per day of continued production of groundwater in excess of the annual production amount authorized for the subject well.

Bracket 4: production of 100 acre-feet or more of excess production groundwater in a calendar year from a well:

- Fee for Excess Production: \$500.00 per acre-foot of groundwater produced in a calendar year in excess of the annual production amount authorized for the subject well, not to exceed \$10,000.00 per day of continued production of groundwater in excess of the annual production amount authorized for the subject well.

Due to the relative simplicity and balance achieved between over penalizing and discouraging abuse of production limitations, management recommends the use of a bracketed fee schedule for production in excess of authorize (permitted) production amounts.

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When evaluating potential penalties, it is important to recognize that the Texas Water Code limits the civil penalties that may be set under Section 36.102 which reads: "(b) The board by rule may set reasonable civil penalties against any person for breach of any rule of the district not to exceed \$10,000 per day per violation, and each day of a continuing violation constitutes a separate violation." (emphasis added)

If the board wishes to revise and adopt the draft fee schedule as the fee schedule of the district, it should do so by adoption of a resolutions. A draft resolution has been prepared for that purpose.

Board Action: Mr. Eller moved to adopt the draft fee schedule with the bracketed fee structure for excess groundwater production as the fee schedule of the district by resolution. Mr. Hroch seconded the motion. The motion passed unanimously.

8.5 – 88th Regular Session of the Texas Legislature

Meeting Discussion: Mr. Andruss explained as of April 14, 2023, the following bills with "groundwater" in the text of the bill had been added to the list of bills being monitored by staff.

Board Action: None.

9. Consideration of and possible action on matters related to meeting management including minutes of previous meetings.

9.0 – Report on Meeting Management

Meeting Discussion: Mr. Andruss explained the next meetings of the Board are scheduled for July 21, 2023, August 18, 2023, and October 20, 2023 with each meeting to convene at 9:00 AM. Special meeting may be scheduled to address unforeseen issues.

Board Action: None.

9.1 – Minutes of Previous Meeting

Meeting Discussion: Mr. Andruss explained the minutes for the meeting held on January 20, 2023, were sent to the board members prior to the meeting.

Board Action: Mr. Eller moved to accept and approve the meeting minutes for January 20, 2023. Mr. Hroch seconded the motion. The motion passed unanimously.

10. Consideration of and possible action on matters related to financial management including the annual budget of the district, financial audit of FY2023,

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bank accounts, investments, financial reports of the district, bills and invoices of the district.

10.0 – Report on Financial Management

Meeting Discussion: Mr. Andruss explained the internal control review and internal financial reports for December 2022, January and February 2023, have been compiled, reviewed prior to the meeting.

Board Action: Mr. Eller moved to accept and approve the financial reports for December 2022, January and February 2023. Mr. Hroch seconded the motion. The motion passed unanimously.

10.0.1 – Financial Transaction Review

Meeting Discussion: Mr. Andruss explained as of April 18, 2023, since January 20, 2023, there have been 60 accounts payable and 39 accounts receivable transactions recorded.

Board Action: None.

10.1 – Unpaid Accounts Payable

Meeting Discussion: Mr. Andruss explained the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Board Action: Mr. Hroch moved to authorize the general manager to pay the following items:

1. ACCTP-20230412-01 - \$2,246.79 - Cardmember Service
2. ACCTP-20230412-02 - \$6.00 - Victoria County Clerk
3. ACCTP-20230227-02 - \$2,610.00 - Allison, Bass & Magee, LLP
4. ACCTP-20230403-01 - \$602.60 - TEC-20230403-01
5. ACCTP-20230419-01 - \$419.06 - Caitlynn Davenport - TEC-20230430-01

Mr. Eller seconded the motion. The motion passed unanimously.

10.2 – Investments of the District

Meeting Discussion: Mr. Andruss explained the investment reports for December 2022, January and February 2023 have been compiled, reviewed and sent to the board members prior to the meeting.

Board Action: Mr. Eller moved to approve and accept the investment reports for December 2022, January and February 2023. Mr. Hroch seconded the motion. The motion passed unanimously.

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10.3 – TCDRS Unfunded Liability

Meeting Discussion: Mr. Andruss explained the board adopted the management-recommended budget for FY2023 on August 19, 2022.

The adopted budget includes proposed expenditures for \$12,000 for Retirement Unfunded Liability Pay-Down.

Board Action: Mr. Eller moved to authorize the general manager to make a one-time payment of \$12,000.00 to TCDRS for the purpose of paying down the unfunded liability of the TCDRS retirement plan of the district as planned in the FY2023 budget. Mr. Hroch seconded the motion. The motion passed unanimously.

11. Consideration of and possible action on matters related to office administration and management including management goals and objectives of the district, annual report of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.

11.0 – Report regarding Administration and Management

Meeting Discussion: Mr. Andruss explained staff continue to develop projects to manage the administrative tasks to be completed during the fiscal year with project milestones.

Board Action: None.

11.1 – Annual Performance Report of the District

Meeting Discussion: Mr. Andruss explained on February 28, 2023, management compiled the annual performance report for the fiscal year ending September 30, 2022. Based on the review of the activities and projects of the Victoria County Groundwater Conservation District between October 1, 2021, and September 30, 2022, and an assessment of the performance standards, management has determined that all goals and associated objectives established within the Management Plan of the District have been fully achieved during the fiscal year ending September 30, 2021.

Board Action: Mr. Eller moved to accept and approve the annual performance report for the fiscal year ending September 30, 2022. Mr. Hroch seconded the motion. The motion passed unanimously.

11.2 – Interlocal Agreement with Cooperating Districts

Victoria County Groundwater Conservation District

Meeting Discussion: Mr. Andruss explained on August 19, 2022, the board last considered the interlocal agreement with CCGCD, RGCD, and TGCD through which staff provide services to those districts.

The agreement automatically renews for an additional one (1) year period on October 1 of each year unless either party provides 90-day written notice of their intent to not renew the agreement. The deadline to provide the notice falls on July 3 of each year. This district is not scheduled to meet again until after this notice deadline on July 21, 2023.

In FY2022, the district received revenue totaling \$228,254.26 paid to VCGCD by the cooperating districts.

Board Action: The board moved to renew the interlocal agreements.

11.3 – Website Hosting

Meeting Discussion: Mr. Andruss explained presently, the website of the district is hosted by a service referred to as iPower and maintained using a service referred to as Weebly via iPower. Staff have encountered frequent issues with the websites hosted and maintained via iPower. On several occasions, the issues were significant and required significant time to resolve (e.g., rebuilding links and uploading replacement documents). While the technical support is generally responsive, the resolutions sometimes require long periods of time for the resolution to propagate through the system.

In response to these issues and a general uncomfortable feeling regarding the reliability and maintenance of the website of the district, staff have reviewed a service provided by Streamline. Streamline is a California-based firm that develops website and communication products for local government district.

The web hosting service provides districts with a simple to use interface for building and maintaining/updating the district website and the in-country technical support provided by Streamline.

Staff obtained a quote from Streamline Web for hosting the website of the district. The monthly cost for hosting the district website is quoted at \$180 per month, \$2,160 per year plus a one-time migration fee of \$250.00.

Board Action: Mr. Eller moved to authorize the general manager to switch the hosting of the website of the district to Streamline, make any necessary adjustments to other inter-related services such as email hosting services, and pay associated fees. Mr. Hroch seconded the motion. The motion passed unanimously.

11.4 – Summer Internship

Victoria County Groundwater Conservation District

Meeting Discussion: Mr. Andruss explained on March 19, 2021, the board authorized the general manager to institute a summer intern program for the district. The district has identified Mr. Jace Stevens as the preferred candidate for an internship during the summer of 2023 based on an employment application and interview. The position Mr. Stevens is applying for will be referred to as Internship in Groundwater Resource Management. The intern will work with GIS data related to groundwater management and other tasks as assigned. The position is a temporary, part-time (approximately 30 hours per week), wage-only (\$12 per hour) position without benefits.

Board Action: Mr. Eller moved to authorize the general manager to offer the internship, a temporary, part-time (approximately 30 hours per week), wage-only (\$12 per hour) position without benefits, to Mr. Stevens. Mr. Hroch seconded the motion. The motion passed unanimously.

11.5 – Performance Reviews

Meeting Discussion: None.

Board Action: The board entered into closed session to discuss performance reviews of staff at 11:11 AM. The board came out of closed session at 11:27 AM.

11.6 – Cybersecurity Training

Meeting Discussion: Mr. Andruss explained the state requires local government entities to complete cyber training on an annual basis. The training requirement applies to employees and elected officials (e.g., directors of the district). While a number of methods are available to satisfy this requirement, the simplest method and least time consuming is the viewing of one of the listed YouTube videos.

Directors are encouraged to notify staff of their completion of the training for reporting purposes. The district is required to certify to the state the degree to which the requirements were satisfied each year.

Board Action: None.

13: Adjourn Meeting

Meeting Discussion: None.

Board Action: Mr. Eller moved to adjourn the meeting after concluding all business of the District. Mr. Hroch seconded the motion. The motion passed unanimously. The meeting concluded at approximately 11:34 AM.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS

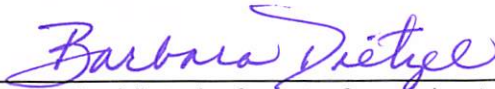
Victoria County Groundwater Conservation District

THE 21 DAY OF July A.D. 2023.



Director of the Victoria County Groundwater Conservation District

ATTEST:



Director of the Victoria County Groundwater Conservation District